



The British Columbia Institute
of Power Engineers
Vancouver Branch – Meeting Minutes
To be approved at the February Meeting



Date: 2017/01/17	SW1, Room 1045, BCIT Burnaby Campus	Meeting Called to Order:	19:00
Chairperson: Eric Steinson		Minutes Recorded By:	Jason Rako

Members in Attendance (PEs, <i>students, guests</i>)
<p>A. Smith, Paul Kwan, Tim Haaf, Eric Steinson, Jason Rako, Will Pickering <u>Roch Arsenault</u> <i>James Zhang, Richard Thorne, Warren Au, Ethan Kim, Eric Leung, Abhislek Gorg, Jiajie Chen, Eric Miska, Rob Dean, Aarush Kapila, Kevin Frail, Amir Rezvani, Kevin Atian, Balraj Kalsi, Mitch Hudson, Neil Cahoon, Gurtaran Parmar, Sephr Haghighatjoo, Michael Huang, Alex Henry, Joseph Castillo, Andriy Chervatyuk,</i></p>

Agenda Item	Presented By	Actions / Outcomes	Motioned, Second, Carried
1.0 Introduction of New Members and Guests	Eric Steinson	<ul style="list-style-type: none"> New members were introduced and recording in the meeting ledger book. 	
2.0 Open addition to, and approval of, today's agenda	Eric Steinson and Jason Rako	<ul style="list-style-type: none"> Additions include correspondence from a power engineer observing unsafe practices at work (looking for advice) and the mention of new BCSA initiatives (the foreign tradesperson recognition and certificate renewals). 	

Agenda Item	Presented By	Actions / Outcomes		Motioned, Second, Carried
3.0 Circulation of the previous meeting minutes		<ul style="list-style-type: none"> Minutes from November 2016 and January will be reviewed in February. 		
4.0 Business arising from previous meeting minutes		<ul style="list-style-type: none"> Not applicable. 		
5.0 Approval of the previous meeting minutes		Not Applicable		
6.0 Correspondence		Inbound:	<ul style="list-style-type: none"> Letter from power engineer regarding how to report unsafe activities at work. Response to be sent by Jason Rako informing them about the BCSA anonymous online reporting form. 	
		Outbound:		
7.0 Area and Director's Reports	BC Area Director's Report	<ul style="list-style-type: none"> Area Director not present. Students are to be reminded about the upcoming scholarship opportunities. 		
	National President's Report	<ul style="list-style-type: none"> None. 		
	Treasurer's Report	<ul style="list-style-type: none"> Account statements from December read out the Treasurer. All in good order. 		M/S/C

Agenda Item	Presented By	Actions / Outcomes	Motioned, Second, Carried
	Executive Report	<ul style="list-style-type: none"> • Collaboration day minutes available. Will be placed on the website. Highlights reviewed during the meeting. 	
8.0 Committee Reports	Employment	<ul style="list-style-type: none"> • Nothing to report. 	
	Legislation	<ul style="list-style-type: none"> • Nothing to report. 	
	BCIT Students	<ul style="list-style-type: none"> • Nothing to report. 	
	Education	<ul style="list-style-type: none"> • Nothing to report. 	
9.0 New Business		<ul style="list-style-type: none"> • The website registration system needs to be looked at someone well-versed in SQL databases and PHP coding. 	
10.0 Presentation	<ul style="list-style-type: none"> • Eric Steinson 	<ul style="list-style-type: none"> • Eric made two presentations: the history of steam and asbestos. 	

Meet Adjourned (Time:)		Next Meeting: BCIT Burnaby, Room 1045 SW1 At 20:32	
President:	Eric Steinson, PE	Secretary:	Jason Rako

Appendix and Attachments