



## The British Columbia Institute of Power Engineers Vancouver Branch – Meeting Minutes



Date: 2017/01/17

SW1, Room 1045,  
BCIT Burnaby Campus

Meeting Called to Order: 19:00

Chairperson: Eric Steinson

Minutes Recorded By: Jason Rako

### Members in Attendance (PEs, students, guests)

A. Smith, Paul Kwan, Tim Haaf, Eric Steinson, Jason Rako, Will Pickering

Roch Arsenault

*James Zhang, Richard Thorne, Warren Au, Ethan Kim, Eric Leung, Abhislek Gorg, Jiajie Chen, Eric Miska, Rob Dean, Aarush Kapila, Kevin Frail, Amir Rezvani, Kevin Atian, Balraj Kalsi, Mitch Hudson, Neil Cahoon, Gurtaran Parmar, Sephr Haghighatjoo, Michael Huang, Alex Henry, Joseph Castillo, Andriy Chervatyuk, Efran Atrchi*

Agenda Item	Presented By	Actions / Outcomes	Motioned, Second, Carried
<b>1.0</b> Introduction of New Members and Guests	Eric Steinson	<ul style="list-style-type: none"> <li>New members were introduced and recording in the meeting ledger book.</li> </ul>	
<b>2.0</b> Open addition to, and approval of, today's agenda	Eric Steinson and Jason Rako	<ul style="list-style-type: none"> <li>Additions include correspondence from a power engineer observing unsafe practices at work (looking for advice) and the mention of new BCSCA initiatives (the foreign tradesperson recognition and certificate renewals).</li> </ul>	

Agenda Item	Presented By	Actions / Outcomes		Motioned, Second, Carried
3.0 Circulation of the previous meeting minutes		<ul style="list-style-type: none"> <li>Minutes from November 2016 and January will be reviewed in February.</li> </ul>		
4.0 Business arising from previous meeting minutes		<ul style="list-style-type: none"> <li>Not applicable.</li> </ul>		
5.0 Approval of the previous meeting minutes		Not Applicable		
6.0 Correspondence		<b>Inbound:</b>	<ul style="list-style-type: none"> <li>Letter from power engineer regarding how to report unsafe activities at work. Response to be sent by Jason Rako informing them about the BCSA anonymous online reporting form.</li> </ul>	
		<b>Outbound:</b>		
7.0 Area and Director's Reports	<b>BC Area Director's Report</b>	<ul style="list-style-type: none"> <li>Area Director not present. Students are to be reminded about the upcoming scholarship opportunities.</li> </ul>		
	<b>National President's Report</b>	<ul style="list-style-type: none"> <li>None.</li> </ul>		
	<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>Account statements from December read out by the Treasurer. All in good order.</li> </ul>		M/S/C

Agenda Item	Presented By	Actions / Outcomes	Motioned, Second, Carried
	<b>Executive Report</b>	<ul style="list-style-type: none"> <li>• Collaboration day minutes available. Will be placed on the website. Highlights reviewed during the meeting.</li> </ul>	
<b>8.0</b> Committee Reports	<b>Employment</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
	<b>Legislation</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
	<b>BCIT Students</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
	<b>Education</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<b>9.0</b> New Business		<ul style="list-style-type: none"> <li>• The website registration system needs to be looked at someone well-versed in SQL databases and PHP coding.</li> </ul>	
<b>10.0</b> Presentation	<ul style="list-style-type: none"> <li>• Eric Steinson</li> </ul>	<ul style="list-style-type: none"> <li>• Eric made two presentations: the history of steam and asbestos.</li> </ul>	

<b>Meet Adjourned (Time: )</b>		<b>Next Meeting: BCIT Burnaby, Room 1045 SW1 At 20:32</b>	
<b>President:</b>	Eric Steinson, PE	<b>Secretary:</b>	Jason Rako

<b>Appendix and Attachments</b>